



TRAINING REVOLVING FUND (CIVIL SERVANTS)

The Training Revolving Fund (TRF) was introduced as part of the efforts by the Government of Kenya to assist Public Servants (Mainstream Civil Service and County Government) access funds at subsidized interest rates for training in order to enhance knowledge and skills considered critical for performance improvement and achievement of National development goals. The product will cover local trainings only for long and short courses (examinable-3 months) and caters for tuition, examination, library, computer and research.

WHY APPLY FOR THE CONTINUING EDUCATION LOANS?

- Application open throughout the year;
- Loan award within 48hrs;
- The interest rates are affordable;
- Open to part time student thus very convenient; and payment through check-off from monthly salary.

HOW TO APPLY:

Applications is done online.

- Visit our website www.helb.co.ke
- Register/Login and
- Apply

REQUIREMENTS:

1. Certified National ID. copies;
2. Certified copies of the last three months' pay slips;
3. Recommendation letter from employer with designation of officer proceeding for training;
4. Letter of admission to the university;
5. Certified copies of guarantor's ID'S;
6. Letter of admission from a recognized training institution and
7. Duly filled and signed Loan application form.

ELEGIBILITY:

- Ability to pay while studying based on the one third rule of basic salary as per the Employment Act;
- Completed one year after probation;
Completed two years after the last long course;
- Repaying or Repaid previous HELB loans if a beneficiary;
- Course applied for must be relevant to officer's duties and identified as critical and
- Guarantors should be in the civil service or county government.

AWARDS (FOR THE WHOLE STUDY PERIOD):

- Minimum: Kshs. 30,000.00.
- Maximum: Kshs. 500,000.00

Loan Interest Rate: .033% per month on reducing balance.

REPAYMENT:

Loans under these categories are recoverable within 30 days of disbursement.

MAXIMUM REPAYMENT PERIOD:

Training Revolving Fund (Public Servant) 72 Months

EMPOWERING DREAMS

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