

MKU/PG/F015



SCHOOL OF POSTGRADUATE STUDIES

MKU/PG/F015: NOTICE OF INTENTION TO SUBMIT MASTERS PROJECT/DISSERTATION FOR EXAMINATION

(To be completed in triplicate and submitted to the relevant Head of Department at least thirty(30) days before actual submission of project)

PART I: STUDENT’S PARTICULARS

- (i) Nameeg. No.
- (ii) Department of School of
- (iii) Reliable Address
- (iv) Email Address
- (v) Cell Phone No(s).....
- (vi) Next of Kin Cell Phone No

I intend to submit my Masters Project/Dissertation for examination on or before day of 20.....

PART II: TITLE OF PROJECT/DISSERTATION

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.....
.....

Area of Specialization

.....
.....

Student’s Signature Date

PART III COMMENTS BY THE SUPERVISOR (S)

I am/we are satisfied/not satisfied that the candidate’s work is completed and is ready/not ready for examination (delete as applicable)

Further comments (if any).....

.....

1st Supervisor (Prof/Dr/Mr/Ms

Signature Date

2nd Supervisor Prof/Dr /Mr/Ms.....

Signature Date.....

PAR T IV: PROPOSED EXAMINERS BY THE DEPARTMENTAL POSTGRADUATE STUDIES COMMITTEE

1) 1st Internal Examiner (Non-Supervisor) Prof/Dr/Mr/Mrs

.....

2) 2nd Internal Examiner (Non Supervisor) Prof/Dr/Mr/Ms

.....

3) Internal Examiner (Supervisor) Prof/Dr. Mr/Ms

.....

Name of DPSC Chairman

Signature Date

PART V: APPROVAL OF EXAMINERS BY HEAD OF DEPARMENT

I Prof/Dr/Mr/Ms do approve/not approve the appointment of the above examiner(s) for this project/dissertation. (delete as applicable)

Further remarks (if any).....

.....

Signature Date

PART VI: CERTIFICATE BY DEAN SCHOOL OF POSTGRADUATE STUDIES

NB: The Dean, School of Postgraduate Studies will write formal letters appointing the approved examiner(s) to look at the candidate's work within a specified timeframe. Copies of these letters will be sent to all relevant offices in the line of action eg. Head of Department, Dean of School, Registrar AA, DVC-AA, DVC - FAP etc.

I certify that official letters have been dispatched to the approved examiners

Name of Dean
(School of Postgraduate Studies)

Signature Date