



**SCHOOL OF POSTGRADUATE STUDIES**

***MKU/PG/F007: POSTGRADUATE STUDENT PROGRESS REPORT FORM***

**PART I: INSTRUCTIONS**

Postgraduate student progress reports must be submitted at the end of every trimester through the supervisors, Heads of relevant Department and Dean of relevant School to the Chairman, Postgraduate Studies Committee.

**PART II: STUDENT PARTICULARS**

- 1.0 Name of student .....
- Registration Number ..... Year of study: .....
- 2.0 Academic Year: ..... Trimester: .....
- 3.0 Department: ..... School: .....
- 4.0 Programme: .....
- 5.0 Duration Expected completion date: .....

**PART III: PROJECT / THESIS:**

- 6.0 Title of Project / Thesis .....
- .....
- .....
- 7.0 Research Objectives:
- .....
- .....

**PART IV: CONSULTATIVE MEETINGS WITH SUPERVISOR PER SEMESTER**

8.0 Consultative meetings were held as outlined below:

	<u>Meeting</u>	<u>Dates</u>
i)	.....	.....
ii)	.....	.....
iii)	.....	.....

1.0 Objectives so far accomplished:

.....

.....

**PART V: WORK PLAN FOR NEXT TRIMESTER**

9.0 Work plan for ..... academic year ..... trimester is outlined below

Activity	Duration	Remarks by supervisor

10.0 General Remarks

.....  
.....

.....  
Student Signature Date

**PART VI: FOR OFFICIAL USE ONLY**

11.0 Remarks by supervisor

.....  
.....

Name of Main Supervisor: .....  
Signature: ..... Date: .....  
Name of Supervisor: .....  
Signature: ..... Date: .....

12.0 Recommendations by Head of Department to Dean of relevant School

.....  
.....

Name of Head of Department: .....  
Signature: ..... Date: .....

13.0 Recommendations by Dean of relevant School to Chairman, Postgraduate Studies Committee

.....  
.....

Name of Dean of School: .....

Signature: ..... Date: .....

14.0 Recommendations by Chairman, PSC to Senate

.....  
.....

Name of Head of Department: .....

Signature: ..... Date: .....