



Office of the Deputy Vice-Chancellor, Administration, Planning and Institutional Advancement

TENDER NOTICE

STAFF MEDICAL INSURANCE COVER

Mount Kenya University (MKU) invites applications from interested and eligible bidders for **staff medical insurance cover** for the financial year 2025/2026 as indicated below:

NO.	TENDER NO.	TENDER NAME	ELIGIBILITY
1.	MKU/TN/SMIC/2025-2026	Provision of Medical Insurance Cover for members of staff of Mount Kenya University (MKU)	Underwriters

Interested bidders may obtain detailed tender documents and download via MKU website: **www.mku.ac.ke** from 'TENDER' portal at a cost of **Ksh. 3,000/= (Non-refundable)** per category payable to:

**Mount Kenya University
Cooperative Bank Thika Branch
Enterprise Account
Account No. 01148428427900
Swift Code: KCKENA
Bank Code: 11039**

Bank slips should be forwarded to finance office 1st floor of the Alumni Plaza, Left wing for issuance of an official receipt.

Interested and Eligible bidders **MUST** submit a copy of the issued official receipt form MKU finance and register with the procurement department through **procurementdepartment@mku.ac.ke** for any further clarifications and addenda.

Complete tender documents enclosed in plain seal envelopes, Marked "Tender Reference No **MKU/TN/SMIC/2025-2026.**," & "Category of services **Provision of Medical Insurance Cover**" Should be addressed to **Deputy Vice-Chancellor-APIA [Mount Kenya University] Box 342-01000[Thika and** deposited in the Tender box situated on the Ground floor, Administration Block of The Alumni Plaza, Reception Area Mount Kenya University.

So as to reach on or before **FRIDAY 21TH MARCH 2025 at 2.00PM**. The closing/opening process will be conducted immediately thereafter in the presence of firm's representatives who choose to attend at the **senate boardroom**.

Late bids will not be considered

**P.O BOX 342-01000, THIKA, KENYA
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